

<p>PLD 1</p>	<p>The Development Plan is appropriate and has some key actions to work towards I would like to see some medium and long term goals included in the plan as well which was discussed with the Club and is something they will be looking at incorporating</p> <p>Action Point - Review the current plan and make updates ref current points; determine medium and long term plans that suit the Club and document them...</p> <p>ACTION ON Planning and Development Sub Committee to determine suitable medium and long term goals when writing the CDP for 2018-2019 after reviewing current 2017-2018 plan...</p>
<p>PLD 5</p>	<p>The Club has a committed and productive committee with no conflicts of interest There is an open process if anyone wishes to join the committee (it was discussed at the site visit to ensure people are aware of how they do this) It was also noted that the Club has amalgamated the Secretary and Welfare Officer role into an Administrator role It was advised the Welfare Officer role stays a separate one so that it is clear who the person is It was also noted that although Welfare is discussed at each committee meeting, in future meetings the Club Welfare Officer report is a specific agenda item</p> <p>Action Point - Consider any additionally required and/or beneficial Gen Comm members and approach as required; Split job roles out as required in Fixture Card 2019; Ensure that future Gen Comm minutes show when NO report is given for a noted agenda point...</p> <p>ACTION ON Club Administrator to ensure that CWO post is treated as follows from 011018... - Each Committee Meeting (be it Mgt Group or Gen Comm) to detail CWO activities even if no report is given; doing so maintains visibility... - From Fixture Card 2019 CWO to be listed as a separate entry even if Club Administrator performs this function... General Committee to assess its personnel and operational requirements at all times...</p>
<p>WA2</p>	<p>The Club regularly communicates with its members and the wider community through newspaper articles, posters and flyers as well as email Members are canvassed for their opinions on a</p>

	<p>range of issues</p> <p>It was discussed in the meeting to use 'Survey Monkey' or 'Google Drive' to make it more user friendly and easier for the Club to collate results</p> <p>Action Point - Use these online tools to ensure that members can contribute to improvement of the Club's processes and operations as and when the opportunity arises...</p> <p>ACTION ON Membership Secretary to assess suitable items for surveying and once a subject or subjects has been determined use the named tools to run the survey; review not only results, but analytics involved too...</p>
IDO1	<p>The Club regularly communicates with its players</p> <p>Two examples are finding the best training time for the women's section and reviewing the end of season dinner</p> <p>It was discussed how to make it easy for the Club and the players to use survey applications rather than via email</p> <p>This will also enable them to collect more information about other Club activities</p> <p>Action Point - See WA2; it is more effective to use the given online applications than to create an e-mail trail - easier to analyse too...</p> <p>ACTION ON See point WA2...</p>
IDO4	<p>The Club has an annual coaching plan as well as individual session plans</p> <p>A number of qualified coaches at the Club are part of the planning and delivery of the sessions both over the winter and during the summer</p> <p>It has been advised that the Club look to qualify another Level 2 coach over the winter to help with providing excellent coaching</p> <p>The Club also have a number of adult volunteers helping who all have the appropriate DBS check</p> <p>The Club have registers for each session and keeps these records up to date</p> <p>Action Point - Ensure that all outstanding online DBS applications are completed ASAP and logged and determine the best pathway to train and embed Level 2 Coaches within the Club for 2019 and beyond... SCB to be asked for a post-season to get this set up for close season 2018-2019...</p> <p>ACTION ON Management Committee and Junior Section Committee to determine those best placed to be put forward ref investment in formal coaching</p>

	<p><i>qualifications and to determine the parameters to work within both financially and operationally...</i></p>
<p>EEPM2</p>	<p>The Club's Welfare Officer is clearly signposted in the Clubhouse and has all the relevant qualifications and training If he was not available when needed the Club has a process in place to deal with this The Club have also adopted the Safe Hands policy</p> <p>The coaches, volunteers and appropriate Club officials all have the appropriate qualifications in place There are a couple who are currently going through DBS checks and will be updated as soon as they have received their paperwork</p> <p>Action Point - Ensure that all outstanding online DBS applications are completed ASAP and logged</p> <p>ACTION ON Club Welfare Officer and Junior Section Secretary to continually review all DBS requirements are being met... As of 011018 there are none outstanding...</p>
<p>EEPM3</p>	<p>The Club have risk assessments for each venue that they use These are overriding risk assessments that cover the venue for the entirety of the coaching The coaches will then do a check each week to ensure the facilities and equipment are safe as well as players wearing appropriate clothing and protective equipment etc. for the activity taking place</p> <p>The Club has first aid kits in the Clubhouse for use if needed It was discussed that a first aid kit should be taken to each away game (juniors and seniors) so as not to rely on the home Club having a suitable one This was agreed by the Club and something they will be putting into place shortly</p> <p>Action Point - Create a small portable First Aid Kit and dispense this as required for the kind of games referred to...</p> <p>ACTION ON Planning and Development Sub Committee (IM asked to lead this matter) to provide such for use by end of March 2019...</p>